2019 Specific Guidelines for Research Performance Progress Reports (RPPRs) for the Clinical and Translational Science Awards (CTSA) Program

List of updates:

UL1:
1) Addition of Interim/Final RPPR instructions that includes a reminder about how the Project Outcomes section must be written for the general public (NOT-OD-18-103) in final RPPRs.
2) Under Section B.2: What was accomplished under these goals? Addition of reporting on current areas of strong public interest (e.g. health disparities, minority health, rural health outcomes, opioids, pain, etc.).
3) Updated instruction in Section G. Overall Special Reporting Requirements. The following must be reported in G.1: Special Notice of Award and Funding Opportunity Announcement Reporting Requirements:
   a. Competitive revisions / administrative supplements with a total approved budget of $50,000 or more
   b. Pilot Projects: added two terms to Research Category Term:
      i. Rural Health Outcomes
      ii. Health Disparities
   c. Reminders on what can and cannot be accomplished as a prior approval via the RPPR
4) Updated instruction in Section G.4.b: Inclusion Enrollment Data, as NIH changed the process for reporting inclusion enrollment data (see: https://era.nih.gov/hss_overview.cfm)
5) Updated template for Pilot Project Reporting (Appendix 7)

KL2 and TL1:
1) Included a reminder about appointment forms.
2) Enhanced the description of scholar/trainee individual progress report to include information that is required as described in the 7.4 Training RPPRs (B.4) in the NIH RPPR Instructions.
3) Updated instruction in Section G. Overall Special Reporting Requirements: Include External Advisory Committee reports if the meeting is separate and distinct from the overall hub award’s External Advisory Committee.

KL2:
1) Updated instruction in Section G. Overall Special Reporting Requirements: Listed additional administrative supplements to the KL2 that require special reporting.

TL1:
1) Section H: Clarification on what to include in the TL1 budget forms.

Thank you,

NCATS CTSA Program